



Job Description

Position Title: Director of Kids Ministries
Reports to: Director of Next Gen Ministries
Revised: 4.4.2024

Department: Next Gen
Status: Full-time
Campus: Campus Support Team

Primary Purpose

NewPointe's Director of Kids Ministries is primarily responsible for changing people's lives by ensuring that NewPointe's mission, vision, and ministry direction are consistent across all campuses in all Kids Ministries environments. This role provides directional leadership for all Kids Ministries teams by collaborating with Campus Pastors, ministry leaders, and the Campus Support Team so that campus Kids Ministries inspires kids and parents to follow Jesus.

Key Result Areas (KRAs)/Essential Functions

- Safeguard Kids Ministries culture and NewPointe DNA to ensure that they are expressed accurately, healthily, and in a growing sequence at every campus by setting and supporting a clear directional framework.
- Model and vision cast a culture of volunteerism in Kids Ministries.
- Implement strategies to evaluate and improve Kids Ministries environments to ensure that they are efficient, effective, and deliver the desired outcomes.
- Champion Kids Ministries through selecting/creating impactful curriculum, planning global event and series, and providing meaningful resources for families.
- Oversee the distribution of curriculum to campuses.
- Oversee the distribution of programming and event supplies to all campuses with assistance of Next Gen Coordinator.
- Champion special projects affecting Kids Ministries across NewPointe through prayer, organization, vision-casting, leadership, follow-through, and follow-up.
- Work with the Campus Pastors and other Campus Ministry leaders to accomplish Kids Ministries growth goals and overall campus goals. Provide accountability to ministry practices at local levels through regular meetings, setting and monitoring goals and achievements, and providing performance management, training, and development for Kids Ministries staff.
- Work with other departments within organizational frameworks to ensure that all global communication, production, and equipment needs are secured for Kids Ministries.
- Work with executive leaders to provide directional oversight to departmental budget and expenditures, and ensure alignment with vision, values, and ministry direction.
- Other duties as assigned

Position Requirements

Supervisory:

- Provide ministry direction to Kids Ministries at each campus
- Participate in performance management and goal setting for all Kids Ministries staff
- Lead volunteers as needed

Knowledge/Skills/Abilities:

- Ability to use leadership and management skills to grow others in their relationship with Jesus Christ
- Ability to lead as a servant leader whose desire is to equip and empower others
- Ability to lead volunteers
- Ability to cast vision, rally people behind that vision, and help create strategies that make that vision a reality.
- Ability to operationalize new initiatives and strategies to ensure effectiveness.
- Ability to possess a high commitment to supporting the overall vision and mission of NewPointe Community Church
- Ability to build teams

Qualifications

- Education: High school diploma required; college degree preferred.
- Experience: Minimum of 5 years related experience in leading at high levels in a growing church/organization.
- Must possess a valid driver's license

NewPointe Community Church expects pastoral functions to be performed in this position, which may qualify the employee to claim a housing allowance. Please refer to the Housing Allowance Policy for more information on qualification and procedure for requesting the housing allowance. Pastoral functions expected in this position include:

1. Administering the sacraments (i.e. baptism, communion, dedication, marriage).
2. Conducting religious worship.
3. Having management responsibility at NewPointe Community Church.
4. Being considered as a religious leader by NewPointe Community Church.

Physical Activities/Requirements

- Ability to move throughout NewPointe's facilities.

Personal and Spiritual Requirements

- Professes Jesus Christ as Lord and Savior
- Commitment to personal spiritual growth and healthy lifestyle
- Model standards and expectations of leaders within NewPointe, including:
 1. Tithe (within 3 months of hire)
 2. Participate in small group accountability
 3. Regular attendance at NewPointe services

At NewPointe we value working through people to accomplish goals, as well as personally contributing at a level that requires God's help. By maintaining these priorities, we will put ourselves in a position where we can continue to strive for excellence and value reaching lost people.

ACKNOWLEDGMENT

I acknowledge that I have read the above job description and can perform the essential functions of the position with or without accommodation.

Applicant Signature/Date

Management Signature/Date